

Harding Heating & Air Conditioning

Harding is a family owned and operated Heating & Air Conditioning business established in 1994. At Harding we pride ourselves on being a team of professionals and experts passionately dedicated to identifying our clients' needs, providing the best solutions and exceeding expectations!

Harding's vision is to become the preferred Heating and Air Conditioning contractor in the HVAC industry in Eastern Ontario, hallmarked for excellence and reliability.

Key Qualifications

- Microsoft office proficiency (excel, word, outlook)
- Excellent written, verbal and presentation skills in English, Bilingualism an asset
- Attention to detail
- An innovative team player that will work toward constant improvement
- Able to juggle multiple priorities simultaneously

Area of Specialization:

On call Centre and HVAC

Description:

Answer inquiries and provide information to customers, explain they type and cost of services offered, Access and provide information, maintain records and statistics, perform general duties.

Transportation:

Own transportation, own vehicle, no bus route available.